

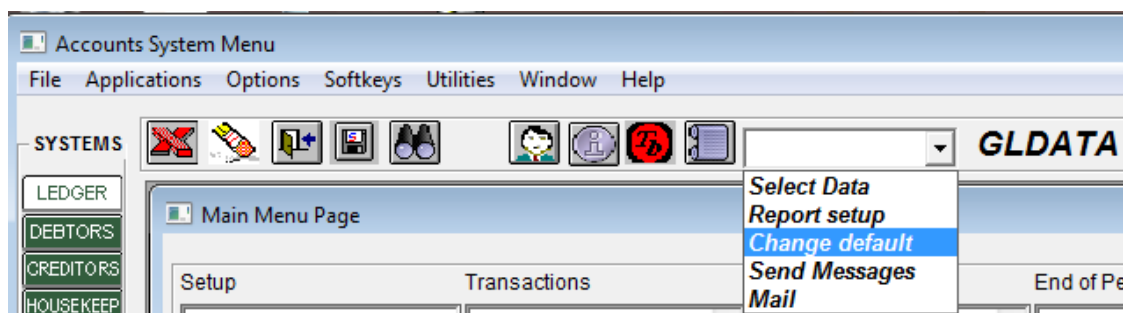


CSB Management

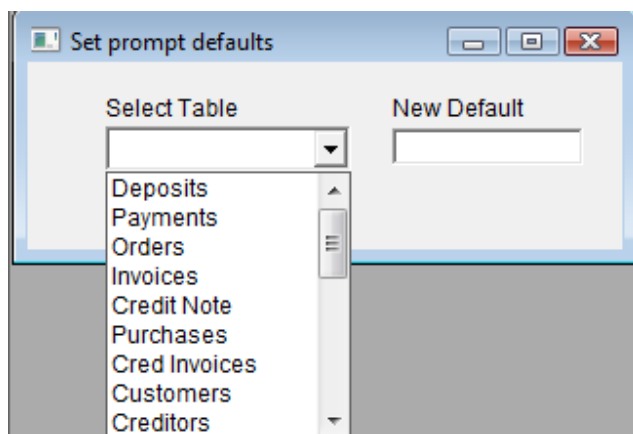
Changing the Default in a form

This will explain how to change the default number that comes up in the forms that you use.

On the main menu select the dropdown box as follows, then select change default.



Now select the appropriate table in the next dropdown. The names should be self explanatory, if unsure contact support.



Once highlighted go the new default.

The current default should be displayed, Enter the new one and F9 to save.